

2020 ASSC Team Award Nomination Form

ASSC Team Award Criteria

The ASSC Award for Most Effective Team in Student Services is presented to a student services team consisting of five or more members, collectively demonstrating effective provision of student services through teamwork. Team nominees will have demonstrated significant contributions in one or more of the following areas:

- Improvements in programs and services offered
- Initiative and development of innovative services
- Demonstration of best practices in student services
- Team building that has contributed to enhancing relationships with other staff units, students, and the institutional community.

Award Selection Process

Applications are evaluated by the Provincial Planning Committee (PPC). The recipient will be selected based on the information contained within this application through a majority vote process. Each Alberta post-secondary institution represented on the Provincial Planning Committee receives one vote. In the case of a tie, the Chair of the PPC will have the deciding vote.

To nominate a deserving team for this award, please complete and sign the form below.

Nominee (Team) Information:

Name of Team:

Area Team Works in:

Telephone:

Email Address:

I accept the nomination for this award.

Institution:

Fax:

Signature of Nominee _____ (required) Date _____

Nominator Information:

Name:

Position:

Telephone:

Email Address:

Institution:

Fax:

Signature of Nominator _____

Date _____

Please use the questions provided in this form when completing your nomination. Only information contained on this application will be considered. All information submitted on behalf of nominees will be held in confidence by the PPC. Award recipients will be announced and presented with their awards at the 2019 Alberta Services for Students Conference.

1. Please identify team members and indicate how long team has been in Student Services.

Empty response box for question 1.

2. In the space provided, please describe how the Nominee has demonstrated improvements in programs and services offered. (Limit of 200 words)

Empty response box for question 2.

3. In the space provided, please outline how the Nominee has shown initiative and development of innovative services. (Limit of 200 words)

Empty response box for question 3.

4. How has the Nominee demonstrated best practices in student services? (Limit of 200 words)

5. How has the Nominee shown significant team building that contributed to enhancing relationships with other staff units, students, and the institution? (Limit of 200 words)

6. Has the Nominee participated or contributed to previous Alberta Services for Students Conferences? (check all that apply) – *Not a requirement for nomination.*

Session Presenter

ASSC Delegate

ASSC Provincial Planning Committee Member (current members are not eligible)

ASSC On-Site Planning Committee Member (past or present)

Thank you for completing a nomination for the Team Award.

Please email the completed nomination form, **no later than February 11, 2020** to:

Email: ASSC@oldscollge.ca

Prior to the 2020 ASSC, you will be notified via email whether your Nominee is the successful recipient of this award. The onus for ensuring that the award recipients are in attendance at the Awards Banquet is left to the nominator(s).